

# Script Supervisor Requirements



## Mandatory

- ☐ MINIMUM 200 days worked as a Script Supervisor in Motion Picture Production within the last THREE (3) calendar years from your date of application in long format and episodic productions as the main unit/key Script Supervisor.
- ☐ MINIMUM ONE (1) Feature Film or MOW AND ONE (1) Series as main unit/key script supervisor within the last THREE (3) calendar years.
- ☐ Script Supervisor Resume following sample format - please indicate type of production, number of days worked, position (key, 2nd unit, daily, Script Supervisor assistant), and include names of directors, editors, production company etc.
- ☐ List three references, including a Director, Picture Editor, and a Script Supervisor as well as their phone number and/or emails.
- ☐ A sample of your work
- ☐ GHS WHMIS
- ☐ Worker Health and Safety Awareness

## Recommended

- ☐ Completion of a Script Supervisor workshop or seminar with a minimum of THIRTY (30) hours of education. (Certificate of completion or letter from instructor are strongly recommended)
- ☐ Daily and/or 2nd Unit experience (union and non-union work)
- ☐ Experience in short format, commercials, music videos, student films
- ☐ Proficiency in a digital script supervision program is strongly recommended
- ☐ Standard First Aid + CPR + AED
- ☐ Training familiarity with the Occupational Health and Safety Act
- ☐ CSA Green triangle patch safety boots

**\*\*Please note that Script Supervisor permit candidates must complete an interview and successfully complete a written Script Supervisor quiz prior to permit acceptance\*\***